

COTON VILLAGE HALL

Company Number 06914266

Charity Number 1134860

Annual General Meeting

Minutes of the Annual General Meeting of Coton Village Hall, 56 High Street, Coton, held on 25 January 2024 at 8.00pm

Present: Paula Hain, Celia Beadle, Ann Puntis (Chair), Alistair Burford, Geoff Taylor, Liz Lawton, Sue Green, Gerry Radford, Clare Fox, Annelies Kramers, Allan Treacy and Sajjana Hart.

1 Welcome

Ann Puntis welcomed those present to the meeting.

2 Apologies

Apologies were received from Mel Mason, Carolyn Postgate and Anne Clarke.

3 Approval of the AGM Minutes of 26 January 2023

The minutes of the Annual General Meeting held on 26 January 2023 were approved and signed by the Chair.

4 Presentation of Directors' Report

The Chair presented the Directors' Report for the year ending 31 May 2023.

As a result of the Hall being first used in its current form in 2010 the fabric of the building needed attention. An Electrical Installation Condition Report identified several issues that needed to be looked at and repaired. The AV system also needed some remedial work and a new contractor was appointed to take on the task. Closing the Hall in August helped us to get on with the work.

The activities in the Hall continued to build again. Wednesday Women provided a new regular booking on Wednesday evenings and the Mother and Toddler Group has flourished. Company bookings of the Hall for away days have increased in number with bookings from Local Government, the NHS and travel firms.

The August 2022 'Coton Together' was very successful with games, driveway sales, ice creams, craft sales and teas in the Hall.

The Chair thanked our volunteers, fundraisers, DIYers and caretakers for all their hard work throughout the year. She emphasised that the successful management of the Hall is entirely dependent on a small band of volunteers who take responsibility for the Hall's strategic direction, lettings and community use, its repair programme, the supervision of cleaning and the Community Entertainment programme throughout the year.

5 Presentation of Accounts

The Treasurer presented the accounts for the year 2022 – 2023. She explained that they had been prepared by Jane Hope in the format required by Companies House. Jane does not charge us for her work on the accounts so many thanks go to her for all she has done.

Our income from letting the Hall was £600 up on last year to a total of £18,635. Running costs increased to £19,780 which meant a loss of £1,145 on this account. There is a wide variety of types of lettings. Our regular expenses are for water, electricity, and waste disposal and, because of the age of the building, maintenance and replacements are now more frequent. Two new microwaves were bought in December 2022 to replace those that had served us well.

On the fundraising account we were kept in the black overall because of the activities of all our fundraisers who raised £4,760 for us, after expenses. The monthly coffee and produce sales are the main contributors to this with £2,500 from their efforts in 22/23. The successful Coton Together on the Bank Holiday in August brought money to us as well as to other Coton organisations. Bingo nights and a jumble sale made valuable contributions too. All this meant that we ended May 2023 with a total of £3,615 more across both our bank accounts than at the end of May 2022.

It was unanimously agreed that the Directors' Report and the Accounts be approved for submission to Companies House to be signed by the Chair and Vice Chair.

6 Appointment of Directors

In accordance with the Articles of Association, the following Directors were retiring :- Sue Green, Liz Lawton and Paula Hain.

The Directors recommended the following Directors for re-appointment:- Sue Green, Liz Lawton and Paula Hain.

The meeting unanimously approved the re-appointment of these Directors.

7 Election of Chair

Sue Green proposed and Allan Treacy seconded the appointment of Ann Puntis as Chair. The meeting unanimously approved the appointment.

8 Election of Vice Chair

Paula Hain proposed and Annelies Kramers seconded the appointment of Alistair Burford as Vice Chair. The meeting unanimously approved the appointment.

9 Election of Treasurer

Liz Lawton proposed and Allan Treacy seconded the appointment of Celia Beadle as Treasurer. The meeting unanimously approved the appointment.

10 Other matters

At the AGM on 26 January 2023, on Behalf of the Coton Parish Council Carolyn Postgate had said that the Parish Council, Cambridge Past Present and Future and many others intended to fight the proposals in the GCP's 2C2 off road busway scheme if it went to a planning enquiry and they needed to raise funds to do so. She asked if the Village Hall would be willing to contribute towards the cost. If the money was not ultimately needed it would be refunded. The Chair had agreed to consider the request and get back to Carolyn. The Treasurer explained during her presentation on the accounts that the Directors had considered the effects on the future of the Village Hall activities, as well as the consequences for Coton if the busway were to go ahead. As a result of our discussions the Directors agreed to give £1,000 to CBAG/CPPF in the 2022/23 financial year and another £1,000 in the current financial year.

The meeting closed at 8.45pm.

Chairman

Dated